

Clearance Request for Minors in the Workplace

(to be completed for a minor defined as less than 18 years of age)

The Office of Environmental Health & Safety (EHS) must review and authorize any minor prior to the start of a project or hire. Federal, state, and institutional policies do not allow minors to work with or around hazardous chemicals, biological agents, radioactive material, equipment, or areas that pose a hazard to their health or safety.

Please complete the following information for review and approval by EHS to ensure the designated work area meets all safety requirements. Send completed form to: EHS, OCB 1.330.

Name of Minor: _____ Start Date: _____ End Date: _____

Age of Minor: _____ Date of birth: _____

Classification of Minor: EMPLOYEE STUDENT VISITOR OTHER _____

Department: _____ Building & Room # of Minor's Assigned Work Area: _____

Work Setting for Minor: OFFICE CLINICAL* LABORATORY* OTHER* _____

Supervisor of Work Area: _____ Supervisor Phone Number: _____

Briefly Describe Tasks Minor Will Perform or Observe: _____

*Minor must attend EHS provided safety training prior to entering a laboratory, clinical, or other potentially hazardous environment.

CHILD LABOR PROVISIONS DO NOT ALLOW MINORS TO BE EXPOSED TO THE FOLLOWING HAZARDOUS OCCUPATIONS OR ACTIVITIES:

- Operation of motor vehicles or services as helpers on such vehicles such as delivery services
- Loading or unloading goods to and from trucks
- Occupations in connection with warehousing, construction, demolition, maintenance, baking, cooking,
- Work performed in or about boiler or engine rooms
- Operating power-driven equipment, except office equipment
- Roofing operations or work on or about a roof
- Excavation operations
- Work requiring the use of ladders or scaffolding
- Exposure to ionizing radiation
- Exposure to active pathogenic agents of childhood disease or infectious agents
- Exposure to carcinogenic, explosive, highly toxic or hazardous chemicals
- Work directly with or handling of research animals

This list is not all inclusive. For additional information please see current child labor laws.

The following signatures indicate acknowledgement of the information listed above and in HOOP 164 Minors on Campus.

Parent or Legal Guardian: _____ Date: _____

Minor: _____ Date: _____

Supervisor of the Area: _____ Date: _____

FOR EHS USE ONLY:

- APPROVED
 DISAPPROVED

Department Head

Date

Minors may not be exposed to hazards that may endanger their health or safety.

Detailed information regarding Minors on Campus may be reviewed in the Handbook of Operating Procedures 164.

If there are questions or concerns about safety, the minor should contact Environmental Health & Safety at 713-500-8100.

